**Model rider characteristics collection form for schools/groups**

This model document can be used as the basis for a rider characteristics collection form for schools or other groups. This form enables you to collect rider characteristics data from one source.

This is the Bikeability Trust’s recommended approach to the collection of rider characteristics, as the data will be anonymised at the point of collection. For alternative methods of collection, further information or any other queries, please consult the rider characteristics FAQs.

All **red type** should be replaced by the relevant information specific to your organisation. You may amend this form to comply with your own policies and procedures.

The data must be collected and stored in line with GDPR and your own Privacy Policy.

Delivery of this cycle training is subsidised by The Bikeability Trust. To support the equal delivery and monitoring of cycle training across England, the Bikeability Trust is required to collect information about rider characteristics. This data will enable to Trust to demonstrate the need for additional funding and target interventions to ensure every child can receive Bikeability cycle training.

Please add your Data Protection and Privacy Statement here.

Please complete the following information for each course and return to [training provider contact details].

School/Venue Name:

Course Dates:

School Year:

Total number of pupils on course:

|  |  |  |
| --- | --- | --- |
| **Characteristic** | **Category** | **Number of pupils** |
| Gender | Male |  |
| Female |  |
| Other |  |
| Prefer not to say |  |
| Ethnicity | Asian - Bangladeshi |  |
| Asian - Chinese |  |
| Asian - Indian |  |
| Asian - Pakistani |  |
| Asian - Any other Asian background  |  |
| Black - Black African |  |
| Black - Black Caribbean |  |
| Black - Any other Black background |  |
| Mixed - White and Asian |  |
| Mixed - White and Black African |  |
| Mixed - White and Black Caribbean |  |
| Mixed - Any other Mixed background |  |
| White - Gypsy/Roma |  |
| White - Irish |  |
| White - Traveller of Irish Heritage |  |
| White - White British  |  |
| White - Any other White background |  |
| Any other ethnic group |  |
| Any other ethnic group - Arab |  |
| Prefer not to say |  |
| SEND | Yes |  |
|  | No |  |
|  | Prefer not to say |  |
| Pupil Premium Eligible | Yes |  |
|  | No |  |
|  | Prefer not to say |  |

*Office Use Only: Data entered on Bikeability Link (date):*